

Studio PSK

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STUDIO PSK ACCOUNT AND BUSINESS DEVELOPMENT MANAGER

Studio PSK are looking for an energetic and enthusiastic Account and Business Development Manager to join the team. Candidates should be highly motivated and passionate about driving company growth. We want to see your love for the chase in bringing in new projects.

The Account & Biz Dev Manager will work closely with the creative and production team in Studio PSK to deliver projects for the Studio's range of international clients. The successful candidate will also act as the main day-to-day point of contact for clients, and be responsible for maintaining client relationships.

Key responsibilities include:

- managing client relationships: meeting new and existing clients relating to potential, new and on-going projects. Ensuring clients have appropriate knowledge of a project progress.
- developing a medium and long term growth strategy using internal and external resources.
- pitching new work.
- supporting the production manager to plan and enforce project processes.
- securing new client accounts

Experience and Skills:

- excellent organisational and time management skills
- a proactive, positive attitude towards work, understanding that in a small studio, going the extra mile is what makes us stand out.
- excellent written and verbal communication skills
- excellent people skills
- some experience in the creative industries is preferable

Term of contract: 4 month rolling contract with initial 4 month probationary period. This is a performance related role with regular target evaluations.

Salary: between £18,000 and £24,000 based on experience

Benefits: flexible working hours, 35 days holiday entitlement, promotion opportunities

If you think this sounds like you, please contact hello@studiopsk.com with a CV/ portfolio and some information as to why your the best person for the job.